

In accordance with Regulation 15(2) of the Building (Registered Building Control Approvers etc.) (England) Regulations 2024, the person carrying out the work is required to inform Build Insight that work has reached the stage when it should be regarded as commenced.

Return this notice within 5 working days of work being regarded as commenced:

1 Application Information

Build Insight Ref. (BI/___) _____ Site Postcode _____

2 Person carrying out the work

First Name _____ Last Name _____

Phone No. _____ Email _____

Address _____

_____ Postal Code _____

Date the work is considered to have 'commenced' _____

Notes

1. Build Insight has up to 4 weeks from the date this notice is given to issue a rejection notice, setting out our reasons, if we're not satisfied the work has genuinely reached the commencement stage.
2. If that 4-week window passes without a rejection notice being issued, the work is treated as commenced.
3. Remember that an Initial Notice lapses automatically 3 years after Local Authority acceptance, unless a Commencement Notice has been given and accepted before that point.
4. Commencement is defined in Regulation 46A (sub-surface structure complete for new buildings/horizontal extensions; 15% of the work, as set out in the Initial Notice, complete for other work).
5. *Note 4 of the prescribed Initial Notice (Form 1, Schedule 1) applies: where the person carrying out the work is not the client, the client's name, address, telephone number and (if available) email address must still have been provided on the Initial Notice.*