Regulation 15(2): Notice of work regarded as commenced

If this notice relates to new dwellings (including flats or conversions that create dwellings) or student accommodation, and the initial notice was given on or after 1 October 2026, please use the Building Safety Levy commencement notice instead. For all other work, please continue below.

Prefer to submit this online? **Use the online Regulation 15(2) form.**

In accordance with Regulation 15(2) of the Building (Registered Building Control Approvers etc.) (England) Regulations 2024, the person carrying out the work is required to inform Build Insight that work has reached the stage when it should be regarded as commenced.

Return this notice within 5 working days of work being regarded as commenced.

1 Application Information

BUILD INSIGHT REFERENCE

SITE POSTCODE

2 Person carrying out the work

FIRST NAME

LAST NAME

PHONE NUMBER

EMAIL ADDRESS

ADDRESS

POSTCODE

Regulation 15(2): Notice of work regarded as commenced

3 Commencement details

DATE THE WORK WAS REGARDED AS COMMENCED (THE DATE IT REACHED THE COMMENCEMENT POINT UNDER REGULATION 16)

This is not necessarily the date work started on site. It is the date the work reached the commencement point under regulation 16, as described in your initial notice. It cannot be a future date.

A future date is not valid.

☐ **I confirm that the work has reached the commencement point under regulation 16, as described in the initial notice.**

TYPE OF WORK / COMMENCEMENT POINT

☐ Complex building

☐ Other new building or horizontal extension

☐ Other work (15% initial work)

PLEASE DESCRIBE WHAT HAS BEEN COMPLETED

4 Notes

1. Build Insight has up to 4 weeks from the date this notice is given to issue a rejection notice, setting out our reasons, if we are not satisfied the work has genuinely reached the commencement stage.

2. If that 4-week window passes without a rejection notice being issued, the work is treated as commenced.

3. Remember that an Initial Notice lapses automatically 3 years after Local Authority acceptance, unless a Commencement Notice has been given and accepted before that point.

4. Commencement is defined in Regulation 46A (sub-surface structure complete for new buildings or horizontal extensions; 15% of the work, as set out in the Initial Notice, complete for other work).

5. Note 4 of the prescribed Initial Notice (Form 1, Schedule 1) applies: where the person carrying out the work is not the client, the client's name, address, telephone number and, if available, email address must still have been provided on the Initial Notice.